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| **Unique Identifier (UI Code)** | OHS-01C |
| **Categories (Tags) – separate with commas if multiple** | Workplace Safety, Common Core |
| **Competency Title (short name)** | **Follow Workplace Safety Procedures** |
| **Competency Statement** | Follow workplace safety procedures according to role and work assignments. |
| **Performance Criteria** | * Identify potential safety hazards and areas of risk according to area of work and role requirements * Report any hazards and risks beyond own control to appropriate personnel * Participate in safety and emergency training and drills as required * Follow safe work practices and occupational health and safety (OHS) policies and procedures when completing work activities * Follow workplace emergency procedures * Report any accidents or near-misses to appropriate personnel |
| **Supporting Skills and Knowledge** | **Knowledge:**   * OHS regulations specific to the workplace * Emergency procedures specific to the workplace * OHS policies and procedures specific to the workplace * The meaning of workplace occupational health * Safety symbols and signs |
| **Key Terms/Definitions Required** | **appropriate personnel**   * People within or external to an organization that need to be notified or updated, according to the policies and procedures dictated by the workplace or an external body.   **occupational health and safety (OHS) policies and procedures**   * Workplace-specific policies and procedures related to health and safety that may or may not be required by regulation.   **occupational health and safety (OHS) regulations**   * Legal requirements for working safely, which may include required training and certification, maintaining workplace documentation, and reporting of any incidents or near misses to appropriate regulatory bodies.   **personal protective equipment (PPE)**   * Equipment used to protect oneself from harm or potential injury. PPE may include non-slip or steel-toe shoes, hard hats, masks, gloves, etc.   **safe work practices (SWPs)**   * Standards for working safely as determined by task and level of risk. SWPs should be documented for any work activities that carry a safety risk.   **safety equipment**   * Equipment used in the workplace for safety purposes, but not an individual’s personal protective equipment (PPE). Safety equipment includes fire extinguishers and first aid kits.   **safety hazards and areas of risk**   * Anything present in the work environment that poses danger, potential harm or risk of injury.   **safety and emergency training**   * Workplace-specific training on safety and emergency procedures, and other related training required (such as First Aid) by the workplace. |
| **Context/Examples** | * Working safely is a responsibility of all workers, who are expected to follow workplace specific policies and procedures. Depending on the work site and working environment, the nature of hazards and risks and the scope of require training will vary greatly. * Supervisors and managers will have additional responsibilities in terms of reinforcing safety policies and procedures and reporting of any accidents or near misses. |
| **Learning Content/Links** | * Links to OHS training and regulation |
| **Assessment Methods** | * Observation of individual working safely while doing related work activities. * Training records, such as completed sign-off on safe work practices or valid certifications from safety courses. |